



[Help Articles](#) > [Administrator Help](#) > [FAQs](#) > [How do I manage my Multi-Factor Authentication \(MFA\) settings?](#)

## How do I manage my Multi-Factor Authentication (MFA) settings?

Ron M. - 2026-04-23 - [FAQs](#)

Multi-Factor Authentication (MFA) is a security process that requires users to provide two or more authentication factors from different categories, such as passwords, biometrics, or authentication tokens, to access a system or account. When MFA is enabled for a role, all users in that role will be required to enter a verification code sent to their primary email address each time they log in. Now you can specify which role(s) should have MFA enabled and be required to enter a verification code that is sent to their primary email address, each time they want to login to MemberNova.

### Note

Only members with Administrator access will be able to edit the MFA settings for the account.

To manage your associations MFA settings, follow these steps:

1. Log in to your MemberNova account.
2. From the left menu click on **Settings**.
3. Click the **Account Setup** tab.
4. In the General section, click **Multi-Factor Authentication Settings**.
5. On the following page you may toggle which account roles will be required to use MFA for logging in. When you have made the desired changes to the settings, click **Save**.