How do I edit my profile?

Ron M. - 2023-01-12 - Membership

Your profile consists of information about you that is pertinent to the organization, such as contact details, membership information, email communication preferences, and more.

Editing My Profile

1. There are two ways to edit your profile. From the dashboard or from your thumbnail image:
    - **Dashboard** - When on the dashboard, click the **Edit My Profile** button.
    - **Profile Thumbnail Image** - Find your profile picture thumbnail image on the top right corner of your screen. Once you click on this, you will see three options, click on **Profile**.
2. Once on your profile, you will see several tabs. You can click on each tab to review your information. To update your information displayed, click the **Edit** button in the panel you wish to edit.
3. A popup will appear with the fields available to edit. Once updated, click on the **Save** button.

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