How do I change my membership status?

David H. - 2023-05-02 - Membership

As a member, you are able to change your membership's status based on your needs.

Changing My Membership Status

Follow the steps below to learn how to change you membership status:

1. From your profile, click the **Membership** tab.
2. On the same line as your Subscription, click the **down arrow**.
3. You will see these options:
    - **Renew** - This option will display if you are able to renew your membership. If you do not see this option, then you might be on auto-renew or you would have to wait closer to the end of your term to renew.
    - **Cancel** - This allows you to cancel your membership. You will still be a active member, but you do not want to renew.
    - **Reactivate** - This option reactivates a canceled membership. This option only displays if you canceled your membership.
    - **Terminate** - This option will terminate your membership immediately and you will no longer be able to login any more.
    - **Turn off Auto-Renew** - This options turns off auto-renew for your membership. This option only displays if you have your membership on auto-renew or the membership that you have allows you to be not on auto-renew.
    - **Turn on Auto-Renew** - This options turns on auto-renew for your membership. This option only displays if the membership that you have allows auto-renew.

Note

You may not see all of the above options. The organization chooses which self-serve options members are allowed to use. Please contact the organization if you are not able to preform an action you need.