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## How to download all documents

Michael C. - 2023-01-12 - Documents

To download all the documents stored in the Documents section, follow the steps below.

## **Download All**

- 1. In the **Documents** area click the **Download All** button.
- 2. This will prompt you to save a zip file, or it may automatically download a zip file onto your computer. This depends on your web browser's settings.
- 3. Open the zip file to review the downloaded documents.

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